English 202 section 2, Spring 2017

Instructor: Elizabeth Caulfield Felt

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Office Hours: Mondays & Wednesdays, 11:00-12:30; and by appointment.

Required Texts:

1. ***Rules for Writers*** (purchase)
2. ***The Hunger Games*** (purchase)

Course Goals:

* to organize your thoughts effectively through writing;
* to think critically when reading and writing;
* to find and evaluate resources;
* to incorporate information from other sources into your own writing by paraphrasing and summarizing;
* to properly cite information used from other sources;
* to understand MLA, CSE and APA documentation styles for citing sources and organizing research papers;
* to understand the nature of college-level research, both primary and secondary, in the library and on the internet;
* to have experience working individually and collaboratively;
* to lay the groundwork for reading, researching and writing within your chosen field.

Major Assignments:

I will hand out a detailed description of each of the major assignments as we go along, as well as a schedule for that unit. The social science paper will be done collaboratively.

News Analysis 50 points

Annotated Bibliography 50 points

Humanities Essay 100 points

Science Newsletter 100 points

Social Science Research Report 100 points

Quizzes/Homework 120 points

Final Exam (optional) 10 points

Point Totals and Final Grade:

A 492 - 530 points

A- 477 - 491 points

B+ 461 - 476 points

B 439 - 460 points

B- 424 - 438 points

C+ 408 - 423 points

C 386 - 407 points

C- 371 - 385 points

D+ 355 - 370 points

D 318 - 354 points

F 317 or below

In-Class Rules

If you bring a cell phone into my classroom, please silence it before class begins. Do not text or otherwise use your cell phone during my class, even if you are waiting for others to finish an in-class activity. If you use an electronic device during a quiz or exam, you will fail the quiz/exam.

Communication

I will use your university email account to communicate with you outside of class. Please check this email regularly. The best way for you to contact me outside of class is email. If you choose to email me, please re-read and edit your email. Emails to friends are often informal and chatty; emails to professors or work colleagues should be well-written and formal.

I welcome students to my office. Any time I am in my office, I am happy to talk to you about this class, your other classes, writing, reading, study abroad, being a university student, job prospects, etc. My door is always open. If my office hours are not convenient for you, please contact me. I will be happy to make an appointment with you for another time.

Attendance

I expect you to attend class. I will take attendance. If you have more than three unexcused absences your final grade will suffer. If you have more than six unexcused absences you may fail the course. If long-term medical problems or repeated family emergencies cause you to miss many classes, you should consider withdrawing from the class.

Submitting Papers

Please type, double-spaced, in TimesRoman 12pt font, with 1 inch margins, unless otherwise indicated in the assignment. For every major assignment, I will have an example paper on D2L. If you have any questions about format, follow the format of the example paper.

I require a paper copy of your paper, in class, the day it is due **and** an electronic copy submitted to the dropbox.I may also requirethe rough drafts of your paper and copies of source material. Read each assignment carefully to understand what is required.

Late Papers

A paper which is given to me or submitted to the dropbox after its due date will lose points for each day it is late. Look at each assignment for its specific late policy. If you decide to leave a paper on my door, send me an email saying that you have done so. I will reply as to whether or not I have received it. I do not count a paper as received until I have a physical copy in my hands.

Grading Papers Objectively

Many people feel that grading a paper is a purely subjective task, and although to some degree this is true, I have made an effort to make grades as objective as possible. The assignment for each paper will include a rubric, describing how many points different aspects of the paper are worth. When I grade the paper, I use this rubric, and when I return your paper, you will receive a chart indicating how many points you received for each of the graded aspects of the paper.

Plagiarism

Plagiarism occurs when a writer uses someone else’s words or ideas without giving the original author proper credit. We will talk in class about how to give proper credit to sources. I will not grade a paper unless it has passed the plagiarism checking software on D2L. If I discover you have plagiarized, you will be treated in accordance with the University Policy on Academic Misconduct (see pages 5 and 6 at <http://www.uwsp.edu/centers/rights/RRBOOKLET8-2005-06.pdf>)

Desire to Learn (D2L)

I use D2L as a place to post grades, check for plagiarism, give you access to reading assignments, extra copies of handouts, and links to other web pages. If you are unfamiliar with how to access or use D2L, please talk to me.

Assistance:

The Tutoring Learning Center is in the basement of the library. The TLC offers tutoring in a number of subject areas. Tutoring sessions for help with papers are free. You can visit this center, Mon.-Thurs. 9am-8pm and Fri. 9am-1:00pm, with or without an appointment. Writing tutors may not always be available, so appointments are also accepted. Call 715-346-3568 or email [tlctutor@uwsp.edu](mailto:tlctutor@uwsp.edu) to make one. The TLC is an excellent resource, and I encourage all students to give it a try. Even strong writers can benefit from having someone else read their papers. Plus, they bake cookies.

If you have a disability that may affect your ability to complete work in this class, please visit the Office of Disability Services on campus and fill out a Request for Accommodation form.